

Position Title: ReStore Associate (part time)

Reports to: ReStore Manager

Position Summary

This position is responsible for assisting the ReStore and volunteers with every aspect of ReStore operations. This includes possessing an understanding and appreciation for the mission of Honolulu Habitat for Humanity; strong problem-solving skills; the ability to work in a fast-paced team environment; multi-tasking; detail-oriented; able to work independently; and able to deal with all kinds of individuals while remaining consistent in keeping a professional demeanor.

Essential Duties

- Ensure cleanliness and safety of the warehouse and sales floor
- Provide excellent customer service
- Supervise volunteers
- Direct the Warehouse flow (e.g., monitoring the flow from donation drop-off and clean-up to pricing)
- Assist with donation screening and pick-ups, including offsite pickup's (loading and unloading)
- Ability to run a cash register
- Other duties as assigned by the Manager

Physical Demands

- Lift up to 50 pounds on a regular basis
- Frequent bending, squatting, lifting and repetitive motion
- Work is performed in a wide variety of settings and environmental conditions; primarily in a non-climate controlled warehouse, settings and temperatures vary based on Hawaii environment.

Additional requirements

- Reliable Transportation
- Completion of a background check at time of employment
- Meet one of the following Citizenship requirements:
 - Citizen, permanent resident alien, or nationals of the United States
 - Non-citizens who are eligible under Federal law for unrestricted employment
- Solid communication and interpersonal skills
- A friendly and energetic personality with customer service focus
- Availability to work flexible shifts
- Flexibility to adapt to changing circumstances and priorities, and to be open to new ideas

Please send resumes to info@honoluluhabitat.org.